|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** |  | | **Affix your**  **Passport Size Photo Here** |
| **Middle Name** |  | |  |
| **Last Name** |  | |
| **Date of Birth\***  **(dd-mm-yy)** |  | |
| **Permanent Address** |  | | |
| **Present Address** |  | | |
| **Mobile Number** |  | **E-Mail** |  |
| **Emergency Contact Person’s Name** |  | **Emergency Contact Number** |  |
| **Marital Status** |  | **Gender (M / F / O)** |  |
| **Current Bank Name** |  | **Bank Account Number** |  |
| **Branch** |  | **I.F.S.C. Code** |  |
| **PAN Name & No.** |  | | |
| **Aadhar Name & No** |  | | |
| **Designation** |  | **Department** |  |
| **Date of Joining**  **(dd-mm-yy)** |  | **Blood Group** |  |
| **UAN No** |  | **PF No** |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Schooling (Tenth / S.S.L.C.)** | | | | | | | |
| **Institution** | |  | | | | | |
| **Marks in Percentage** | |  | | | **Year of passing** | |  |
| **Schooling (H.S.C. / Intermediate)** | | | | | | | |
| **Institution** | |  | | | | | |
| **Marks in Percentage** | |  | | | **Year of passing** | |  |
| **Under Graduation** | | | | | | | |
| **Institution** |  | | | | | | |
| **University** |  | | | | | | |
| **Degree & Specialization** |  | | | | | | |
| **Marks in Percentage / C.G.P.A.** |  | | | **Year of passing** | |  | |
| **Post-Graduation** | | | | | | | |
| **Institution** |  | | | | | | |
| **University** |  | | | | | | |
| **Degree & Specialization** |  | | | | | | |
| **Marks in Percentage / C.G.P.A.** |  | | | **Year of passing** | |  | |
| **Have the above courses been completed in stipulated timelines, if not Why?** | | |  | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Family Details** | | | |
| **Name** | **Relationship** | **D.O.B. / Age** | **Occupation** |
|  | Father |  |  |
|  | Mother |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| **Technical Skills** | |
| Languages Known  (With period of exposure) |  |
| Web Services  (With period of exposure) |  |
| Cloud Services  (With period of exposure) |  |
| Domain Exposure / Knowledge (With period of exposure) |  |
| Others  (With period of exposure) |  |

|  |
| --- |
| **Certifications / Recognitions / Membership in Professional Bodies** |
|  |
|  |
|  |
|  |

|  |  |  |
| --- | --- | --- |
| **Seminar / Training Programs Attended** | | |
| **Name of the Program** | **Conducted by** | **Duration** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| **Strength** | **Area of improvement** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Details of Current / Last Employer** | |
| **Name of Company** | **Position** |
| **Employment Period: (dd-mm-yy)**  **From: To:** | **Reported to (Name and Position)** |
| **Fixed Salary:**  **Variable Salary:** | **Reason(s) for leaving** |
| **Reporting Person Mail ID:** | **HR Mail ID:** |

|  |
| --- |
| **Please provide the Organization Chart showing your current position in the current assignment** |
|  |

|  |  |
| --- | --- |
| **Details of Previous Employer** | |
| **Name of Company** | **Position** |
| **Employment Period: (dd-mm-yy)**  **From: To:** | **Reported to (Name and Position)** |
| **Fixed Salary:**  **Variable Salary:** | **Reason(s) for leaving** |
| **Reporting Person Mail ID:** | **HR Mail ID:** |

|  |  |
| --- | --- |
| **Details of Previous Employer** | |
| **Name of Company** | **Position** |
| **Employment Period: (dd-mm-yy)**  **From: To:** | **Reported to (Name and Position)** |
| **Fixed Salary:**  **Variable Salary:** | **Reason(s) for leaving** |
| **Reporting Person Mail ID:** | **HR Mail ID:** |

**Reference Check:**

|  |  |
| --- | --- |
| **Please provide the details of two professional references. We undertake not to contact your present employer until your consent is gained** | |
| **Name & Position Held:** | **Name & Position Held:** |
| **Company Name:** | **Company Name:** |
| **Address:** | **Address:** |
| **Tel. No.:** | **Tel. No.:** |
| **How do you know this person?** | **How do you know this person?** |

|  |  |
| --- | --- |
| **I affirm that all the details furnished by me are true to the best of my knowledge\*** | **Signature** |